



JOB POSTING

Position: *Implementation Consultant*

To Apply: *Send resume and salary requirements to consultant@gxppartners.com
no relocation package offered; must be authorized to work in the USA for any employer*

- **General Requirements**
 - Strong interpersonal, communication, and writing skills.
 - Ability to work well with others as part of a team or independently.
 - Ability to adapt to continuously changing working environments.
 - Good computer skills.
 - Domestic and international travel 50% to 90%.

- **Position Responsibilities:**
 - Develop and maintain Validation and Training documentation for computer systems.
 - Provide Training for client users based upon internal and external training materials.
 - Develop Test Procedures for Qualification of computerized systems.
 - Execute Validation Protocols (OQ and PQ) on Manufacturing, Clinical, Research, and related computerized systems.
 - Develop standard operating procedures as they pertain to computerized systems.
 - Develop User Requirements, Functional Requirements, and Design Specifications.
 - Develop and maintain Traceability Matrices for Validated Systems.
 - Maintain personal expense accounting and time utilization.

- **Experience Desired**
 - Pharmaceutical Industry.
 - Teaching or similar background.
 - CAPA, Customer Complaint, Document Control, and Change Management.
 - Validation and Change Management procedures.
 - Document Management / Control Systems.
 - Learning Management Systems.
 - 21CFR Part 11.

- **Competent in the use of Microsoft Office Applications, Visio, and Project Management Software.**